

**PERSONAL DATA**

Name: **Caslav**  
 Surname: **Mancic**  
 Place of birth: Bogatic, Serbia  
 Nationality: Serbian (SRB)

**PERSONAL OBJECTIVE / VISION / MOTTO**

Finding a challenge in training and teaching, and enjoy the process as well as results.

**EDUCATION**

2000 **B.A. in Librarianship** and Computer Science, Faculty of Philology, University of Belgrade

**PROFESSIONAL EXPERIENCE**

2006-pres. **DOOR Training Serbia** (Belgrade), Manager & Master Trainer  
 2004-pres. **Creative Accelerated Learning Lab** (Belgrade), Manager & Master Trainer  
 1999-2004 **Finesa** (Belgrade), Master Trainer  
 2002-2003 **RosIntek** (Moscow), Trainer & Training Development Expert  
 1996-1998 **Centar Group** (Belgrade) & **Belgrade Labour Exchange**, ICT Trainer  
 1993-1996 **Silva Method Publishing** (Prague), Co-owner & Editor  
 1991-2005 Different Publishers (Belgrade), Freelance Editor & Graphics Designer  
 1991-1995 **Silva Method** (Belgrade), Editor & Trainer  
 1989-1994 **Arta Nova Agency** (Belgrade), Owner & Manager

**SALES/TRAINING/COACHING EXPERIENCE**

2007 Skills (Belgrade): **Mind Mapping, Speed Reading**  
 2006-2007 General Motors (Belgrade): **Consultative Selling, Effective Service Advising, Upselling in Aftersales, Building the Brand...**  
 2006-2007 European Agency for Reconstruction and Serbian Democratic Forum (Belgrade) – Project “Enhancing Employability of Young Unemployed Refugees and IDPs”: **Computer Fundamentals, Graphics-Design, Web-Design, Databases** (Author)  
 2005-2007 iEARN–IMORS (Belgrade): **Web-Design** (Author), **CV Writing, Active Job Searching**

2005-2005	UNESCO's Info Youth Network – Project Information for Development, Linking and Empowering Balkan Youth: <b>Communication Skills</b> (Co-author)
2004-2007	Doncafe (Belgrade), Si-Partner (Novi Sad), MFC (Belgrade), Schenker (Belgrade), EPS (Belgrade), JAT-Tehnika (Belgrade), EUNET/YUNET (Belgrade): <b>Glottodidactics</b>
2002-2003	RosIntek (Moscow): <b>Creative Business Thinking</b> (Co-author), <b>Creative Thinking &amp; Problem Solving, Mind Mapping, Glottodidactics</b>
2002	Serbian Ministry of Education and Sport (Summer Camp on Kopaonik): <b>Non-violent Communication Seminar for Students</b>
2001-2002	Hajtek (Skopje): <b>Speed Reading, Learning how to Learn, Mind Mapping</b>
2001	Educational Board SDU (Novi Sad): <b>Innovative Approach to Teaching Process</b> (author)
2001	Ministry of Foreign Affairs (Belgrade): <b>Mind Mapping, Speed Reading, Glottodidactics, Learning how to Learn</b>
1991-pres.	General Seminars and Trainings for Individuals (Serbia, Slovenia, Macedonia, Bulgaria): <b>Mind Mapping, Speed Reading, Glottodidactics, Learning how to Learn, Positive Thinking...</b>

## CERTIFICATIONS

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2006-pres.	<b><i>Different DOOR Certifications</i></b>
2005	<b>Certification in Project &amp; Quality Management</b> , AQUIT Project of Steinbeis Hochschule (Berlin)
2005	<b>Certification in Teaching Foreign and Second Languages</b> , iEARN (On-line certification)
2004-2005	<b>Certification for Investment Trainer and Adviser</b> , Ertrag und Sicherheit (Graz, Austria)
2002	<b>Certification in Accelerated Learning and Curricula Development</b> , Accelerated Learning Institute (Las Vegas, USA)
1991	<b>Lecturer Development Seminar</b> , Silva Method (Laredo, USA)

## AREAS OF EXPERTISE

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- Communication
- Creative Thinking & Problem Solving
- Mind Mapping & Speed Reading
- Glottodidactics
- Negotiation Skills
- Project & Quality Management

- General Teaching & Learning how to Learn
- Success Insights™

## MAJOR CLIENTS

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Doncafe (Belgrade), EPS (Belgrade), General Motors (Belgrade), Hajtek (Skopje, Macedonia), JAT (Belgrade), Yugoslav Ministry of foreign Affairs (Belgrade), RosIntek (Moscow), Schenker (Belgrade)...

## LINGUISTIC KNOWLEDGE (1 = LOW, 5 = VERY HIGH)

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Native Language: **Serbian**

### Linguistic Capability:

Language	Reading	Speaking	Writing
English	5	5	5
Russian	5	2	2
Slovene	5	3	2

### Linguistic Training Capability:

Language	to deliver training	to receive training	translation capability
English	5	5	5
Russian	2	5	3
Slovene	3	5	5

## MEMBERSHIP OF PROFESSIONAL BODIES

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- Interactive Education and Resource Network Serbia – IMORS (Beograd)
- European Schools Project Association (Amsterdam)
- Mensa (Novi Sad)

## OTHER ACTIVITIES, PERSONAL INTERESTS & SPECIAL COMPETENCIES

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Actual	Singing and playing a guitar and double-base
Actual	Personal trainings in reading for children with dyslexia
2005-pres.	Coordinative activities for Comenius' European On-line Portfolio Project in Serbia
2005-pres.	Cooperation with Children's Cultural Centre Belgrade in developing of educational programs for children

- 2001-2002 Series of political lectures about problems in implementation of the religious classes in the state educational system
- 1998-2001 Postgraduate studies of General Linguistics, Faculty of Philology, Belgrade
- 1989-1992 Studies of Musicology, Belgrade Musical Academy